



**RUTGERS**  
NEWARK

**Office of the Dean of Student Affairs**  
Newark College of Arts and Sciences &  
University College-Newark  
Rutgers, The State University of New Jersey  
<http://dsa.newark.rutgers.edu>  
973-353-5800  
FAX: 973-353-1284

Office of the Dean of Student Affairs

**DECLARE YOUR MAJOR**  
**May 2007**

To assist you in reaching your graduation goals, the Rutgers-Newark policy on declaration of major will be strongly enacted for spring 2008.

If you have completed 56 credits or more with a GPA above 2.0, and you have not declared your major, you must do so in the fall 2007.

To find out information about a major of your choice, review the requirements for NCAS, UC-N, CJ, RBS, Public Administration, and/or Teacher Certification.

If you are still unsure about what your major should be...

- Go to the department of your choice and talk to an advisor.
- Talk to your classmates and friends.
- Visit the Office of the Dean or Student Affairs in Hill Hall 312 or go to <http://www.rutgers-newark.rutgers.edu/dsanwk/>

Once you make your decision, you should do the following:

1. Fill out a Declaration of Major Form:  
[http://www.rutgers-newark.rutgers.edu/dsanwk/pdf/dec\\_or\\_change\\_major.pdf](http://www.rutgers-newark.rutgers.edu/dsanwk/pdf/dec_or_change_major.pdf)
2. Print it out and take it to your Department to be signed by an advisor.
3. Keep a copy of the form and leave the original with the Department.

You have completed the necessary steps for declaration of major.

**NOTE: If you have more than 56 credits with a GPA above a 2.0, and have not declared your major, your registration for spring 2008 may be *BLOCKED***

Information on declaration of major for the Newark College of Arts and Sciences can be found on page 31 of the Rutgers-Newark Undergraduate Catalog 2006 – 2008. Please keep in mind that according to the catalog (page 46):

*“A student may declare a major after he or she has earned 24 credits, satisfied the English proficiency sequence and the math proficiency, and earned a minimum cumulative grade-point average of a 2.0... At the latest, a student must declare a major before the completion of 56 credits.”*